



COUNCILMEMBER DAVID ALVAREZ

**City of San Diego
Eighth District**

MEMORANDUM

DATE: June 19, 2012

TO: Victoria L. Hamilton, Director, Commission for Arts and Culture

FROM: Councilmember David Alvarez

SUBJECT: TOT Fund Transfer to the City of San Diego Commission for Arts and Culture (Commission) for the purpose of augmenting its FY12 contract with the Classics 4 Kids Organization.

I authorize the transfer of Council District Eight Transient Occupancy Tax funds in the amount of \$1,000 for the purpose of augmenting the FY12 contract that the City of San Diego Commission for Arts and Culture has entered into with the Classics 4 Kids Organization. This augmentation requires no changes to the goals and objectives section of the scope of services (Exhibit A, Section 2) currently required of the contractor and does not require the contractor to match these funds in any amount.

A copy of this memorandum will be sent to the contractor advising them that the increase in funding will require them to submit a revised Exhibit A, Section 1 (budget) to the contract. The contractor should contact Teresa Monillas (tmonillas@sandiego.gov or 619-236-6803) at the Commission for further instructions.

Thank you for your assistance with this request.

CC: Teresa Monillas, Contracts Coordinator, Commission for Arts and Culture
Bert Salamida, Senior Budget Development Analyst, Financial Management Analyst
Elena Padilla, Accountant, Office of the City Comptroller
Lori Witzel, Director, Council Administration
Bret Bartolotta, Deputy City Attorney, Office of the City Attorney
Marion Sciré, Executive Director, Organization receiving the augmentation